



**St Wilfrid's CE Primary School  
Local Governing Body Meeting  
Thursday 13<sup>th</sup> July 2023 at 4.00pm  
Minutes**

**Present:**

Andrew Bradley	Chair of St. Wilfrid's (Ex-Officio)
Adam Hossen	PCC Appointment (Community)
Geoff Stevenson	PCC Appointment (Parent) - Chair
Helena Miller	Head of School
Sadie Gordon	Staff Governor
Kate Rowland	Parent Governor
Matt Croxall	PCC Appointment
Paul Good	Director/Diocesan Nominee
Susanne Budgett	Associate Governor/Deputy Head teacher

**Apologies**

Rachael Dalton	PCC Appointment (Parent)
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**In attendance:**

Joanne Love	Minutes
Annabel Clark	Year 5/6 teacher (With selection of children)

**1. Presentation by Children**

- Several children supported by Miss Clark, Mrs Budgett & Miss Gordon took it in turns to talk about books they were currently reading both in class and at home.
- The older children talked about their lessons on Shakespeare
- Discussed the benefit of Picture News to prompt class discussions & sharing of opinions.
- Also discussed were sporting opportunities & school trips/residentials and taking part in the Watkin Play
- Governors took time to ask questions and thanked the children for the presentation.
- 4.30pm the children left along with SB & AC

**2. Welcome Introductions & Opening Prayer**

- Governors were welcomed by The Chair, who led an opening prayer.
- Apologies were noted - RD

- PG asked to speak at this point in what would be his last Governing Body meeting, as he is now Chair of the Trustees
- He said that it had been a pleasure to be a part of the journey that the school has been on in the last few years.
- He thanked HM & AB for sharing the journey with him and spoke about how the school had gone from strength to strength
- He thanked St Wilfrid's for 'lending' HM to DCE for the past academic year
- AB thanked PG for his wisdom & encouragement on the journey.
- Minutes were approved

- **Action - AB to approve the minutes electronically on Governor Hub.**

### 3. Head's Report

- HM talked the Governors through the report that she had prepared.

#### Admissions

- A rise in appeals for Reception places – 6 appeals were heard with one child with Health needs admitted however since the appeals all but one has also been offered places in the third round of reception admissions overseen by the Manchester Admissions team.
- There are still several international arrivals coming into the school, housed in the Britannia Hotel.

#### Siams Inspection

- This is due in 23/24 academic year. There is a new framework so a lot of work is being undertaken by staff. This will be brought to Governors in future meetings.

#### EYFS

- Collaborative meetings are taking place across the Trust – EYFS event took place which was informative.
- There are low communication levels in the new intake of children with some non-verbal children expected. An extra staff member has been allocated to Nursery to assist with this.
- Since Covid there has been little early intervention so problems are not being flagged until Nursery/Reception.

#### Parental Community

- There are significant difficulties with some members of the parental community. A lack of respect for staff is emerging whereby staff are not trusted and there is an indifference to professionals.

#### Curriculum

- A reviewed and revised curriculum will be implemented in September. This is a different way of teaching which staff will require support with. Training will be provided.

#### Attendance

- This could be improved & Persistent Absence is a major issue at the moment.
- An attendance audit will take place in September.
- Parrswood now seems to be the popular high school choice for our Year 6 leavers

### Budget

- Current plan to be updated & monitored to ensure that funds are being realised & cost centres in budget.
- Teachers pay rise announces at 6.5% - 3% uplift from the Government.
- SBM meeting with CFO next week to confirm budgets for new academic year.

### Staffing

- In the new academic year JL to work on a report to show staff absence in the same way as pupil absence. This will allow absence to be compared across the trust.
- AB thanked HM for the report stating that the new format is a success.

### **4. Data**

- Phonics data is very pleasing with 18 months of SSP reaping rewards
- KS1 TA/TT results are good

#### Year 6

- Results are better than the TA predicted.
- The Year 6 data is skewed by the international arrivals. 2 children are included in the figures who did not take the tests, arrived after the tests were taken.
- Slightly below on reading
- Maths results are in need of improvement – requested a remark on 2 papers
- A good set of results for the cohort which are generally pleasing

### **5. Behaviour**

- There has been an increase in poor behaviour, mainly at lunchtimes \* issues reacting to instruction from support staff
- The new behaviour policy is embedding & staff need to continue to work on implementing the policy.
- Generally, the children's behaviour is better when HM is here and her lack of presence over the last year has impacted on this.
- Working on a whole school policy of rewarding good behaviour rather than the focus always on poor attitudes.

### **6. Dates for 2023/24 meetings**

Autumn – Thursday 2<sup>nd</sup> November 2023, 4pm

Spring – Thursday 1<sup>st</sup> February 2024, 4pm

Summer – Thursday 20<sup>th</sup> June 2024, 4pm

### **7. Governing Body Matters**

- Training undertaken to be uploaded onto Governor Hub
- Fewer GB meetings next year – More committee meetings will take place
- Teachers to contact Governors re visiting school
- HM to meet with KR in September
- AH has completed DSL training
- MC JM & SB – all terms are up for renewal imminently – HM & AB to discuss
- MC will advertise within his department for Governors to join bodies

## **8. Other Matters Arising**

### Ofsted

- Ofsted have stated that all schools will be inspected 2023 & 2025
- We could possibly be inspected during the next academic year
- Behaviour & attitude could be an issue at the next inspection

### **Other matters**

- John Barrett asked HM to mention that other schools within the Trust have vacancies for Governing body members
- A new clerk has been appointed for next academic year – AB thanked JL for stepping in this year.
- **Action – AB to find link re SIAMS training on C of E website & forward to JL**
- JB asked for his thanks to be passed on to MC for his work on the quality framework.
- Also JB asked GS to pass on his comments as to how SWCE stands out as a beacon within the Trust currently

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## **8. Closing Prayer by AB**

**Meeting closed @ 6pm.**