



**St Wilfrid's CE Primary School
Local Governing Body Meeting
Thursday 30th March 2023 at 4.00pm
Minutes**

Present:

Geoff Stevenson	PCC Appointment (Parent) - Chair
Helena Miller	Head of School
Sadie Gordon	Staff Governor
Kate Rowland	Parent Governor
Matt Croxall	PCC Appointment
Paul Good	Director/Diocesan Nominee
Susanne Budgett	Associate Governor/Deputy Head teacher

Apologies

Andrew Bradley	Chair of St. Wilfrid's (Ex-Officio)
Rachael Dalton	PCC Appointment (Parent)
Adam Hossen	PCC Appointment (Community)
Chioma Ibe	Parent Governor

In attendance:

Joanne Love	Minutes
Jos Goodwin	Year 6 Teacher & KS2 Lead

1. Welcome, Introductions & Opening Prayer

Governors were welcomed to the meeting by The Deputy Chair Geoff Stevenson, who led the opening prayer.

Apologies were noted. CI is resigning due to children moving to a new school.

PG mentioned that it is planned to reduce the size of Governing Bodies to 7 members & to condense the number of meetings. PG will look into this further.

There were no updates to declarations of pecuniary interests.

GS thanked JL for taking the meeting minutes.

2. Review and approval of previous minutes from 26th January

- The action regarding Asylum children has been carried out and PG will contact M. Kane (local MP) regarding this matter. Since the report was produced the school has received some funding to help with the matter.
- **Action - GS to approve the minutes electronically on Governor Hub.**

3. Curriculum Update - JG

JG talked about the updates made to the curriculum planning documents used by teaching staff in the school.

- Opinion has shifted from knowledge needed to measurable skills, a combination of knowledge & skills for every subject.
- In line with Ofsted information received & meetings with A. Torr the documents have been updated – the new documents are more concise and easier to use for teaching & monitoring. A. Torr has been positive about the changes made.
- Previously there were a lot of documents for teachers to follow.
- There is collaboration across the Trust in this work.
- Humanities – A 2 year cycle is required due to our 1.5 form entry.
- The Science lead is keen to produce a similar document to work from.
- SB mentioned that a progression document still sits behind this new way of planning.

MC said that it was good to see the alignment of knowledge and skills.

KR asked what documents other schools outside of our Trust use. HM said that approaches were different but with a similar thread.

GS asked how feasible will it be to streamline topics within the Trust – there will be differences between schools due to location etc but thread running through will be the same.

- The next step is to progress to other subjects
- Revisit this topic in Autumn 2
- Thanks to JG for work on this.

4. Head's Report

- HM talked the Governors through the report that she had prepared.
- MC asked how the NEU agreement might impact the budget, if there is an agreement to the latest offer. Views are that Covid left school budgets in a good position generally with surplus balances that could fund the pay rises however this is not the case for all schools.
- Funding LSAs for children who have EHCPs is making the staffing budget unsustainable – deficit between funding & staffing.
- HM has produced a business case to restructure the LSA staffing for 23/24.
- We will lose several children who bring funding in July.
- Currently expecting EHCPs for 3 more children. Those children on the pathway also in need of support before funding is granted.
- The funds brought by an EHCP does not equal the pay cost of an LSA.
- PG commented that it is essential that schools stay within their budget across the Trust. Plan to produce document to explain to parents about the funding of a child with an EHCP.

Parent/Teacher meetings

- 80% attended over the two nights however extra meetings have taken place since for those who could not make it. Received excellent feedback from parents.

Attendance

- Attendance figures have been affected recently by Asylum seeker children remaining on our roll until a new school is found when they have moved to a new area.
- MC requested RAG rating for PA children. **Action – HM to bring to next meeting.**

Budget

- School has received £10k funding to assist with Asylum seeker issues. School has an LSA who works with them but they are in class as much as possible.
- A big improvement is noted when the children move on.

School Improvement

- Following English & Maths Learning walks, which were positive in the main, SLT plan to look at the marking policy for consistency. **Action – HM to look at marking policy in Summer 1**
- Support had been put in place for the ECT in KS1.
- More unannounced visits will be carried out.

Curriculum

- All data from tests has been input into a system to provide an accurate overview for Governors.
- Will provide analysis of where children are getting it wrong to allow targeted intervention.
- A data grab sheet will be available in May.
- MC asked how Spring 1 data compares with last year – **Action – HM to respond with information.**

5. Behaviour Update

- Behaviour which was previously manageable is currently proving problematic.
- A large Year 6 friendship group are very boisterous.
- Parental support is not always forthcoming, especially currently in year 4.
- Not all are respectful of teacher opinion & expertise and diversion tactics are then employed by the parents.
- Cluster Heads are also reporting problems with behaviour generally.
- PG reported that Governors meetings across the board are reporting this problem.
- HM commented that staff positivity can be an issue & MC urged persistence with this matter.
- HM thanked Governors for support & SB for feedback.

6. Dates for 2022/23 meetings

Thursday 11th May 2023 at 4pm – cancelled (Governors to arrange to visit school instead – in-line with planned reduction in meetings.

Thursday 13th July 2023 at 4pm (meet the children)

7. Governing Body Matters

- Training undertaken to be uploaded onto Governor Hub
- MC & RD undertaken safeguarding training. Those that have not are to pick up on it.

8. Closing Prayer by PG

Meeting closed @ 6pm.